

SDC.Authorship email invitation

Greetings,

(**name/s of lead author/s**) are excited to invite you to join us as we develop a manuscript for the (**name of project/study**). Based on your contributions to this project, you have been identified as a potential author.

To ensure that this manuscript meets the highest ethical standards for publication, our team will be adhering to the International Committee of Medical Journal Editors (ICMJE) uniform requirements for Biomedical journals and the Committee on Publication Ethics (COPE). Please see links below for more information about authorship.

ICMJE: <https://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html>

COPE: <https://publicationethics.org/authorship>

In keeping with these guidelines, and editorial requirements regarding authorship, we ask all potential authors to review the ICMJE & COPE recommendations which expand on the four criteria for authorship listed below.

- *Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND*
- *Drafting the work or revising it critically for important intellectual content; AND*
- *Final approval of the version to be published; AND*
- *Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.*

As an author, you will be asked to collaborate and contribute to all versions of the manuscript by established deadlines, disclose conflicts of interest, and approve the final submission. The next steps are to develop a timeline and identify writing responsibilities. We have attached an *Author Statement & Contributions* document outlining contributions by individual authors for the proposed publication. Please review and confirm your contribution to this initiative. If you have any changes to the contribution column, please update for review. In addition, please add your ORCID iD: <https://orcid.org/> If you do not have one, please visit their site to learn more about the ORCID iD and complete the registration steps. In addition, we have attached a manuscript outline with due dates. The time frame is quick since we want to have this submitted by early November.

If you are unable to serve as an author of the manuscript, we will acknowledge your support as a contributor in the final publication pending your approval. The ICMJE identifies contributors as those who meet fewer than all 4 of the above criteria for authorship. As the corresponding author, (**name**) will reach out to all contributors to obtain written permission to be acknowledged in the manuscript.

After reviewing the attached documents, please confirm your interest in participating in this manuscript development by emailing (**insert name**) at: (**email**)

Warm regards,

(**Insert name**), first author or corresponding author

(**Insert name**), co-author

(**Insert name**), senior author