**Clinical Faculty Information**

**Semester: Spring**

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| --- | --- | --- | --- |
| **Name:** | Adjunct Faculty, RN | **Section:** | LD01 |
| **Course:**  | Fundamentals of Nursing | **Clinical Site:** | Clinical SiteAddress |
| **Team Lead:****Contact Number:**  | Team Leader, RN | **Clinical Site Contact:** **Contact Number:** | Clinical Contact, RN |
| **College IT contact number:** | College IT number | **Clinical site IT contact number:** | Site IT number |

Important information for all clinical faculty:

1. Students who are over 15 minutes late arriving at the clinical site will be sent home. Notify the Team Lead on the same day if this occurs.
2. Students absent from clinical will receive a make-up assignment from the Team Lead. Notify the Team on the same of any absence.
3. Clinical sessions are scheduled based on a specific number of hours for each course. All clinical days on the calendar are considered full clinical days, including the last day.
4. All students must fully comply with the Department of Nursing dress code, found in the Student Manual. Students not in compliance will be sent home. Highlights of the dress code are included here, but all faculty are encouraged to review the entire policy in the Student Manual.
	* No jewelry may be worn except a wedding ring and a watch with a sweep second hand.
	* Hair must be neatly arranged and off the collar, with no decorative attachments.
	* Shoes must be clean, white, and all leather; no canvas shoes may be worn.
	* Students must have a stethoscope, notebook, penlight, and physical assessment book for use at each clinical session.

Important dates:

* Week of February 18 – all clinical orientations at scheduled times
* Week of March 13 – midterm assignments and formative evaluations due
* March 19 – 24 – Spring Break – college closed
* Week of April 26 – final assignments and summative evaluations due
* Week of May 7 – final exam week

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