**APPENDIX 1. Guidance for rapid disaster response across East Asia Summit (EAS) countries**20

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| Phases | Affected countries | Assisting countries |
| Phase 1:  Get ready | * Monitor, communicate and warn * Early planning and action * Activate simplified customs, immigration and quarantine procedures * Notify and prepare personnel | * Monitor, communicate and warn * Early planning and action * Activate simplified customs, immigration and quarantine procedures * Notify and prepare personnel |
| Phase 2: Assess/ request/initiate | * Provide notification of disaster * Undertake rapid impact/needs assessment * Communicate nature and extent of disaster * Formally request disaster response * Activate simplified customs, immigration and quarantine procedure * Provide situation reports * Provide temporary recognition for practice for response personnel * Requests for urban search and rescue teams * Requests for foreign medical teams | * Consider all communications from the affected country * Consult existing Standard Operating Procedures and Guidelines * Make a formal offer of disaster response/ respond to a request for disaster response * Commence processes to obtain necessary permits or clearances in the affected country * Activate simplified customs, immigration and quarantine arrangements * Provide list(s) of disaster response goods to be brought into the affected country * Provide list (s) of incoming personnel and details of their qualifications or registration |
| Phase 3: Respond | * Respond to offers of disaster response | * Response time * Types of disaster response available and required * Country entry requirements – customs immigration and quarantine * Country entry requirements – accreditation requirements for disaster response personnel * Minimum standards of quality * Health and safety, immunity and indemnity * Self-sufficiency * Monitoring and reporting * Withdrawal of disaster response * Gifting, disposal or re-export of goods or equipment |
| Phase 4: Receive | * Provision of further assessments and notifications * Entry points for disaster response * Briefs for arriving disaster response personnel * Provision of facilities and security * Temporary recognition of professional qualifications, accreditations and registrations * Temporary provisions for transport * Direction, control and coordination of disaster response * Costs * Termination of international disaster response |  |
| Transit countries | | |
| * Consider all communications from the affected country * Activate simplified customs, immigration and quarantine procedures | | |