

UCSF Mission Hall Research Study

Demographic Questions

Welcome!

Thank you for your participation in the Mission Hall Workplace Research Survey. This study is a joint effort between UCSF and the Center for the Built Environment at the University of California Berkeley.

This survey includes three unique sections: (1) Satisfaction, (2) Location, and (3) Environmental Quality. Satisfaction focuses on your experience in Mission Hall and the degree to which the building affects your day to day work. Location focuses on the various spaces in Mission Hall. Environmental Quality focuses on issues such as temperature, lighting and air quality. Each of these sections contributes to an overall understanding of the ways in which Mission Hall affects you and your work. As such it is valuable to have your feedback on all three.

Your feedback will provide valuable data that will be used to evaluate how successful the building is in supporting your work and in meeting its performance goals. Results (in summary form) will be presented to UCSF Administrative Leadership to help the university to improve its approach to designing academic work environments. Results will also contribute to prioritizing improvements at Mission Hall as well as to providing direction on future buildings elsewhere within UCSF.

Strict confidentiality of individual responses will be maintained.

UNIVERSITY OF CALIFORNIA, SAN FRANCISCO

CONSENT TO PARTICIPATE IN A RESEARCH STUDY

Study Title: UCSF Workplace Research - Mission Hall Evaluation: Occupant Survey

Welcome to the UCSF Mission Hall Workplace Research Survey!

UCSF commissioned a workplace research study to better understand the workspace design characteristics that optimally support the work of UCSF faculty and staff as well as to guide the planning, design, and use of future campus buildings. All faculty, staff and post docs who are assigned

space in Mission Hall will be invited to participate in this study. The School of Medicine is working with a team of office workspace researchers from Perkins+Will, University of Michigan and Georgia Tech in conjunction with Dr. Nancy Adler as Principal Investigator, and with support from the Chancellor's Office.

Why is this survey being done?

This survey is part of the larger research project. It has been developed in concert with the University of California Center for the Built Environment and has been beta-tested by a group of Faculty from the School of Medicine. The survey is intended to capture your perspectives about Mission Hall in relation to your previous work environment and in relation to the work that you do. The survey should take approximately 30 minutes. As in all of the Mission Hall research, results are aggregated and individual responses are anonymous.

Thank you for offering your feedback in this important research effort.

Can I stop being in the study?

Participation in the study is voluntary. You can decide to stop at any time. Potentially the study researcher may exclude your responses from the study if you do not follow the study directions, or if the study is stopped.

What side effects or risks can I expect from being in the study?

There are minimal risks associated with participation in this study. You are free to decline to answer any questions you do not wish to answer or to stop taking the survey at any time. Information you provide will remain strictly confidential, with access limited to the research staff only. Although improbable, if there was a data breach, supervisory personnel might gain access to personal opinions about the new Mission Hall workspace, or personal use patterns.

For more information about risks and side effects, ask one of the researchers.

Are there benefits to taking part in the study?

Although you may not directly benefit from this study, the research will be useful to inform potential adaptations to the Mission Hall building and will provide valuable input to the planning and design of workspace on campus.

Will information about me be kept private?

Information you provide will remain strictly confidential, with access limited to the research staff. Names will be separated from all recorded materials and code numbers will be inserted. Study results will be reported only in summary form. Names and other personal information will not be used in any report or publication.

We will do our best to make sure that the personal information gathered for this study is kept private. However, we cannot guarantee total privacy. Your personal information may be given out if required by law.

What are the costs of taking part in this study?

There are no costs to be charged to subjects.

Will I be paid for taking part in this study?

You will not be paid for taking part in this study.

What are my rights if I take part in this study?

Taking part in this study is your choice. You may choose either to take part or not to take part in the study. If you decide to take part in this study, you may leave the study at any time. No matter what decision you make, there will be no penalty to you in any way.

Who can answer my questions about the study?

You can talk to the principal researcher about any questions, concerns, or complaints you have about this study. Contact Janice Barnes at [REDACTED].

If you wish to ask questions about the study or your rights as a research participant to someone other than the researchers or if you wish to voice any problems or concerns you may have about the study, please call the Office of the Committee on Human Research at [REDACTED].

CONSENT: You can download a copy of this consent form to keep.

PARTICIPATION IN RESEARCH IS VOLUNTARY. You have the right to decline to be in this study, or to withdraw from it at any point without penalty or loss of benefits to which you are otherwise entitled.

Your continued participation in this online survey will signify your consent to participate.

Thank you for your help in evaluating Mission Hall and in contributing to future environments at UCSF.

First, we'd like to ask you a bit about yourself.

How long have you worked at the UCSF?

- ☐ Less than 1 year
- ☐ 1-5 years
- ☐ 5-15 years
- ☐ More than 15 years

What is your **job title**?

- ☐ Faculty
- ☐ Administrative Staff
- ☐ Research Staff
- ☐ Resident/ Fellow/ Post Doc
- ☐ Nurse Practitioner/Nurse Clinician
- ☐ Manager
- ☐ Other

If you are faculty, which best describes **your role**:

- ☐ Clinician/ Research Faculty with Clinical Responsibility
- ☐ Non Clinical/ Research Faculty without Clinical Responsibility

If you are a clinician, is your work: (Check all that apply)

- ☐ At Mission Bay
- ☐ At sites other than Mission Bay

In a typical **week**, how many **hours** do you spend **in your Mission Hall workspace**?

- ☐ Less than 10
- ☐ 10 to 20
- ☐ 21 to 30
- ☐ more than 30

How does this **compare** to the time you spent in a **week** at your **previous** locations?

- ☐ A lot more
- ☐ A little more
- ☐ About the same
- ☐ A little less
- ☐ A lot less

If you answered a little less or a lot less, what are the reasons you work less in Mission Hall?

(check all that apply)

- ☐ Increase in commute time
- ☐ Lack of closed office
- ☐ Interruptions from others
- ☐ Too much noise
- ☐ Other

What is your **age**?

- ☐ 30 or under
- ☐ 31-50
- ☐ Over 50

What is your **gender**?

- ☐ Male
- ☐ Female
- ☐ Intersex/transgender

The following three questions are here to help keep your responses anonymous, but will be used to help our team to link your data for longitudinal purposes in the future.

What **day** of the month were you **born**?

In what **state** were you **born**?

In what **year** were you **hired**?

Please identify your **previous primary work location**:

Which type of space best describes your **previous workspace** type?

- ☐ Private Office
- ☐ Shared Office (with two individual workspaces)
- ☐ Shared Workroom (with more than two workspaces)

- ☐ Individual Cubicle
- ☐ Shared Cubicle

Satisfaction Questions

Section 1: Satisfaction

In this section, we will ask you questions about your experience in Mission Hall and the degree to which the building supports or interferes with your day to day work. Specifically, this sections seeks to understand your perceptions of effectiveness, wellbeing, awareness, and communication. Results will help the research team to understand your level of satisfaction with and your general perceptions about the building.

This section should take approximately **10 minutes to complete.**

Individual Work Effectiveness:

Consider your current workplace in comparison to your previous location.

How has the **current workplace** affected your...

	Much worse	Worse	A little worse	The same	A little better	Better	Much better
ability to concentrate on important tasks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ability to have a confidential conversation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ability to adjust your workspace to your personal preferences and needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
length of time to prepare							

research proposals or write academic papers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
overall individual productivity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How has the **current workplace** affected the **frequency** with which you...

	Significantly more frequently	More frequently	A little more frequently	The same	A little less frequently	Less frequently	Significantly less frequently
need to work alternative hours (very early, late, or weekends) in order to complete work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Group Work Effectiveness

Consider your current workplace in comparison to your previous location.

How has **YOUR current workplace** affected your....

	Much worse	Worse	A little worse	The same	A little better	Better	Much better
ability to coordinate tasks with others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ability to solve problems with others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ability to locate others when you need to work with them	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
access to space to work with others on group tasks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
communication within							

your group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
communication between your group and other groups you need to work with	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
overall group productivity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
access to space to hold spontaneous meetings without distracting others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Personal Well-being

Consider your current workplace in comparison to your previous location.

How has **YOUR current workplace** affected...

	Much worse	Worse	A little worse	The same	A little better	Better	Much better
your sense of personal well being	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling satisfied with your job overall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling connected to people in the workplace	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling happy to come to work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
your stress level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
your overall personal health	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Awareness and Communication

Consider your current workplace in comparison to your previous location.

How has **YOUR current workplace** affected your...

	Much worse	Worse	A little worse	The same	A little better	Better	Miuch better
awareness of what others are working on	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ability to quickly share information with others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ability to get timely answers to questions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How has **YOUR current workplace**, how **aware** are you of...

	Very unaware	Unaware	A little unaware	Neither aware nor unaware	A little aware	Aware	Very unaware
how to manage building heating/ cooling/ lighting outside of normal operating hours	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
improvements in process (such as building modifications, amenities soon to be provided) at Mission Hall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Engagement

Consider your current workplace in comparison to your previous location.

How has **YOUR current workplace** affected each of the issues below?

	Much worse	Worse	A little worse	The same	A little better	Better	Much better
feeling connected to UCSF as an institution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling valued by UCSF	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
your willingness to take on extra tasks for the good of the school or campus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling that you want to stay at UCSF	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling engaged with your own work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling engaged with your unit's work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
feeling engaged in campus-wide activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How has **YOUR current workplace** affected each of the issues below?

	Very unlikely	Unlikely	A little unlikely	Neither likely nor unlikely	A little likely	Likely	Very likely
likelihood of recommending UCSF as a great place to work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

General Comments

All things considered, how do you feel about...

	Very dissatisfied	Dissatisfied	Somewhat dissatisfied	Neither satisfied nor dissatisfied	Somewhat satisfied	Satisfied	Very satisfied
your	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

personal workspace	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
the building overall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

To what extent does your **personal workspace** enhance or interfere with your....

	Significantly interferes	Interferes	Interferes a little	Neither enhances nor interferes	Enhances a little	Enhances	Significantly enhances
individual work effectiveness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ability to work effectively with others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

To what extent does your **work storage** enhance or interfere with your...

	Significantly interferes	Interferes	Interferes a little	Neither enhances nor interferes	Enhances a little	Enhances	Significantly enhances
individual work effectiveness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Over the course of an **eight-hour workday** at Mission Hall, approximately **how much time** do you spend **relocating from your workspace to a focus or huddle room** to **take a call or handle an unscheduled conversation**? Please estimate the average time spent.

- ☐ 0 (no time spent)
- ☐ 1-5 minutes
- ☐ 5-10 minutes
- ☐ 11-20 minutes

- ☐ 21-40 minutes
- ☐ More than 40 minutes

Over the course of an **eight-hour workday** at Mission Hall, how much **time is lost** to productive work by **noise or other distractions**?

- ☐ 0 (no time lost)
- ☐ 1-5 minutes
- ☐ 5-10 minutes
- ☐ 11-20 minutes
- ☐ 21-40 minutes
- ☐ More than 40 minutes

Looking back, is the **experience** of occupying Mission Hall **better or worse than you anticipated**?

- | | | | | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Much worse | Worse | A little worse | The same | A little better | Better | Much better |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Looking forward to the next year, do you imagine that things will be **better or worse**?

- | | | | | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Much worse | Worse | A little worse | The same | A little better | Better | Much better |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

If there are aspects of your current workspace or building that **do not work well**, are there **ways you have altered your use of space or work patterns** to accommodate those impacts?

- ☐ Yes
- ☐ No

If yes, how successful have those been? What has worked? What has not?

If there are aspects of your current workspace or building that **do not work well, how might they be changed** to make them more usable?

Do you have the **resources you need** as a building occupant?

☐ Yes

☐ No

If not, what resources do you need?

Any **additional comments or recommendations** about your personal workspace or building overall?

You have reached the end of Section 1 (of 3). You may choose to either continue on to the next section now, or come back to this survey at a later date. The next section should take approximately **10 minutes to complete.**

IF YOU DECIDED TO COME BACK TO THE SURVEY-- Please note it will be important to **re-open the link** on the **SAME computer** on which you began this survey.

Section 2: Location

In this section we will ask you some questions about your perceptions of the location of your workspace. Results will help the research team to understand how your location relates to your overall experience in Mission Hall; the building's ability to support your work through a variety of spaces and technologies; and your overall use patterns.

Completion of this section will help UCSF to further improve Mission Hall and will inform the planning for future UCSF facilities.

Mission Hall

Considering **ALL OF THE TIME** that you spend working each week, what **percentage** of time do you work in each of the following locations:

Please make sure all items together roughly total 100%.

% Mission Hall	<input type="text" value="0"/>
% Hospital	<input type="text" value="0"/>
% Clinic	<input type="text" value="0"/>
% Other Campus Office	<input type="text" value="0"/>
% Home Office	<input type="text" value="0"/>
% Other Offsite Location	<input type="text" value="0"/>
Total	<input type="text" value="0"/>

In your **previous location**, what **percentage** of time did you work in the following locations?

Please make sure all items together roughly total 100%.

% Previous Workspace/Office	<input type="text" value="0"/>
% Hospital	<input type="text" value="0"/>
% Clinic	<input type="text" value="0"/>
% Other Campus Office	<input type="text" value="0"/>
% Home Office	<input type="text" value="0"/>
% Other Offsite Location	<input type="text" value="0"/>
Total	<input type="text" value="0"/>

If you are spending **more or less time** in Mission Hall than you spent in previous locations, what was the **primary cause** for the difference?

- ☐ Length of commute
- ☐ Your personal workspace
- ☐ Mission Hall environment
- ☐ Changed need to work from multiple campus locations
- ☐ Change in job description
- ☐ Other

Do you have **another assigned workspace** elsewhere at UCSF?

- ☐ Yes
- ☐ No

If yes, is it a **closed office**?

- ☐ Yes
- ☐ No

Considering **ONLY THE TIME at Mission Hall**, please estimate the **percentage** of that time during a typical week that you spend working in the following locations.

Please make sure all items together roughly total 100%.

% In my own workspace	<input type="text" value="0"/>
% In a focus room	<input type="text" value="0"/>
% In a huddle room	<input type="text" value="0"/>
% In a break out space	<input type="text" value="0"/>
% In a conference room	<input type="text" value="0"/>
% Time switching between your workspace and another location at Mission Hall	<input type="text" value="0"/>
% Other: Please specify <input type="text"/>	<input type="text" value="0"/>
Total	<input type="text" value="0"/>

Considering **ONLY THE TIME** at Mission Hall, please estimate the **percentage** of that time during a typical week that you spend on the following activities:'

Please make sure all items together roughly total 100%.

% Engaged with others in planned meetings	<input type="text" value="0"/>
% Engaged with others in unplanned meetings	<input type="text" value="0"/>
% Doing heads-down work	<input type="text" value="0"/>
% Other: Please specify <input type="text"/>	<input type="text" value="0"/>
Total	<input type="text" value="0"/>

Considering **only your working time at Mission Hall**, please estimate the **percentage** of that time you spend on the following activities:

Please make sure all items together roughly total 100%.

% Clinically-based work	<input type="text" value="0"/>
% Academically-based work [Teaching and Research]	<input type="text" value="0"/>
% Administrative work	<input type="text" value="0"/>
Total	

Location Questions

Personal workspace or your workspace refers to your designated seat. Focus Rooms, Huddle Rooms, Conference Rooms and Breakout Areas are all labeled as such in the questions below. For example, if the survey asks about a Conference room, these are the main Conference Rooms and not the Huddle or Focus Rooms.

On which **floor** is your workspace located?

Are you **near a window** (within 15 feet)?

☐ Yes

☐ No

How would you describe the **distance to the window**?

☐ It's too close

☐ It's just right

☐ It's too far away

Are you **near a commonly used elevator/restroom/break area** (within 15 feet)?

☐ Yes

☐ No

How would you describe the **distance to the commonly used elevator/restroom/break area**?

☐ It's too close

☐ It's just right

☐ It's too far away

Are you **near a conference room** (within 15 feet)?

☐ Yes

☐ No

How would you describe the **distance to the conference room?**

☐ It's too close

☐ It's just right

☐ It's too far away

Are you **near a focus or huddle room** (within 15 feet)?

☐ Yes

☐ No

How would you describe the **distance to the focus or huddle room?**

☐ It's too close

☐ It's just right

☐ It's too far away

Are you **near a printer/copier area** (within 15 feet)?

☐ Yes

☐ No

How would you describe the **distance to the printer/copier area?**

☐ It's too close

- ☐ It's just right
- ☐ It's too far away

Is your workspace on a **commonly used walkway/corridor?**

- ☐ Yes
- ☐ No

How would you describe the **distance to the commonly used walkway/corridor?**

- ☐ It's too close
- ☐ It's just right
- ☐ It's too far away

What kind of space is **directly behind your workspace?**

- ☐ Focus Room
- ☐ Huddle Room
- ☐ Break Out Space
- ☐ Conference Room
- ☐ Storage Room
- ☐ Another Workspace
- ☐ Other

Individual Workspace Layout

How do you **feel** about the...

Very Somewhat Neither
satisfied
nor Somewhat Very

dissatisfied Dissatisfied dissatisfied dissatisfied satisfied Satisfied satisfied

amount of
space
available
for
individual
work

☐
☐
☐
☐
☐
☐
☐

level of
visual
privacy

☐
☐
☐
☐
☐
☐
☐

ease of
interaction
with co-
workers

☐
☐
☐
☐
☐
☐
☐

You have said that you are dissatisfied with the **amount of space available for individual work and storage** . Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ size of desk
- ☐ size of cubicle
- ☐ size of computer monitor(s)
- ☐ amount of filing and storage in the workspace
- ☐ other

You have said that you are dissatisfied with the level of **visual privacy**. Which of the following contributes to your dissatisfaction?

(Check all that apply.)

- ☐ high density-- too little space separating people
- ☐ partitions or walls are too low
- ☐ too many people walking by your work area
- ☐ your back is to a Focus/ Huddle Room

☐ other

You have said that you are dissatisfied with the **ease of interaction with co-workers**. Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ your workspace is not near your co-workers
- ☐ your workspace is difficult to find or out of the way
- ☐ conversations are discouraged because the noise is distracting to others
- ☐ there are few organized opportunities to interact with co-workers
- ☐ other

Overall, does the extent of **visual privacy** of your workspace **enhance or interfere** with your ability to get your job done?

Significantly interferes	Interferes	Interferes a little	Neither enhances nor interferes	Enhances a little	Enhances	Significantly enhances
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Support Space

How do you **feel** about the...

	Very dissatisfied	Dissatisfied	Somewhat dissatisfied	Neither satisfied nor dissatisfied	Somewhat satisfied	Satisfied	Very Satisfied
Conference Rooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Focus Rooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Huddle							

Rooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Break Out Areas available for your use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Town Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
how clearly your workgroup is distinguished from other areas in the building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ease of locating other people when you have never been to their workspace before	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

You have said that you are dissatisfied with the **conference rooms**. Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ availability
- ☐ time it takes to find/ move to an available space
- ☐ suitability of furnishings in those spaces to support your work
- ☐ suitability of equipment in those spaces to support your work
- ☐ knowledge of how to use the equipment provided
- ☐ lack of personal laptop/ phone technology to take advantage of those spaces
- ☐ lack of visual privacy
- ☐ lack of acoustic privacy
- ☐ poor lighting

- ☐ temperature control
- ☐ wifi coverage
- ☐ cellphone coverage
- ☐ other

You have said that you are dissatisfied with the **focus rooms**. Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ availability
- ☐ time it takes to find/ move to an available space
- ☐ suitability of furnishings in those spaces to support your work
- ☐ suitability of equipment in those spaces to support your work
- ☐ knowledge of how to use the equipment provided
- ☐ lack of personal laptop/ phone technology to take advantage of those spaces
- ☐ lack of visual privacy
- ☐ lack of acoustic privacy
- ☐ poor lighting
- ☐ temperature control
- ☐ wifi coverage
- ☐ cellphone coverage
- ☐ other

You have said that you are dissatisfied with the **huddle rooms**. Which of the following contributes to your dissatisfaction?

(Check all that apply.)

- ☐ availability
- ☐ time it takes to find/ move to an available space
- ☐ suitability of furnishings to support your work
- ☐ suitability of equipment to support your work
- ☐ knowledge of how to use the equipment provided
- ☐ lack of personal laptop/ phone technologies to take advantage of those spaces
- ☐ lack of visual privacy
- ☐ lack of acoustic privacy
- ☐ poor lighting
- ☐ temperature control
- ☐ wifi coverage
- ☐ cellphone coverage
- ☐ other

You have said that you are dissatisfied with the **informal seating space**. Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ availability
- ☐ time it takes to find/ move to an available space
- ☐ suitability of furnishings in these spaces to support your work
- ☐ suitability of equipment in those spaces to support your work
- ☐ knowledge of how to use the equipment provided
- ☐ lack of personal laptop/ phone technology to take advantage of these spaces
- ☐ lack of visual privacy
- ☐ lack of acoustic privacy
- ☐ poor lighting

- ☐ temperature control
- ☐ wifi coverage
- ☐ cellphone coverage
- ☐ other

You have said you are dissatisfied with the **Town Center Area**. Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ lack of cleanliness
- ☐ number of refrigerators
- ☐ number of microwaves
- ☐ height of microwaves
- ☐ controls on microwaves
- ☐ lack of dishwasher
- ☐ lack of preparation surfaces
- ☐ overall configuration and traffic bottlenecks
- ☐ availability of pantry supplies such as coffee, tea
- ☐ suitability of furnishings
- ☐ lack of visual privacy
- ☐ lack of acoustic privacy
- ☐ other

Overall, does the **general office layout enhance or interfere** with your ability to get your work done?

		Neither enhances nor		
Significantly	Interferes		Enhances	Significantly

interferes Interferes a little interferes a little Enhances enhances

☐ ☐ ☐ ☐ ☐ ☐ ☐

You have reached the end of Section 2 (of 3). You may choose to either continue on to the next section now, or come back to this survey at a later date. The next section should take approximately **10 minutes to complete.**

IF YOU DECIDED TO COME BACK TO THE SURVEY-- Please note it will be important to **re-open the link** on the **SAME computer** on which you began this survey.

Environmental Quality Questions

Section 3: Environment

This is the final section of this survey. In this section we will ask you questions about issues such as temperature, lighting and air quality. Results will help the research team to understand how equipment and building systems affect your overall comfort at work.

Completion of this section will help UCSF to understand your degree of comfort in Mission Hall as well as to inform the planning and operations of future UCSF facilities.

Acoustic Quality

How do you **feel** about the...

Very Somewhat Neither
disatisfied Dissatisfied dissatisfied nor Somewhat Satisfied Very
satisfied satisfied dissatisfied satisfied satisfied

noise level in
your
workspace

☐ ☐ ☐ ☐ ☐ ☐ ☐

sound privacy
in your
workspace
(ability to
have
conversations
without your
neighbors
overhearing
and vice
versa)

☐ ☐ ☐ ☐ ☐ ☐ ☐

You have said you are dissatisfied with the **acoustics** in your workspace. Which of the following contribute to the problem?

(Check all that apply.)

- ☐ people talking
- ☐ people overhearing your conversations
- ☐ office equipment noise (phones, photocopiers, fax machines)
- ☐ office lighting noise
- ☐ mechanical (heating, cooling, ventilation systems) noise
- ☐ white noise
- ☐ outdoor noise
- ☐ other

Overall, do the **acoustics** in your workspace **enhance or interfere** with your ability to get your job done?

Significantly interferes	Interferes	Interferes a little	Neither enhances nor interferes	Enhances a little	Enhances	Significantly enhances
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Individual Office Furnishings

How do you **feel** about...

	Very dissatisfied	Dissatisfied	Somewhat dissatisfied	Neither satisfied nor dissatisfied	Somewhat satisfied	Satisfied	Very Satisfied
your workspace furnishings (chair, work surface, storage, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
the equipment provided for your workspace (computer, keyboard, screen(s), phone, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

You have said that you are dissatisfied with your **workspace furnishings**. Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ Comfort
- ☐ Adjustability
- ☐ Quality
- ☐ Lack of adequate shelving
- ☐ Lack of adequate storage
- ☐ Lack of space
- ☐ Aesthetics

You have said that you are dissatisfied with the **equipment** provided for your workspace. Which of the following contribute to your dissatisfaction?

(Check all that apply.)

- ☐ Adjustability
- ☐ Portability if you have to move to another space
- ☐ Other

Overall, does your individual workspace design enhance or interfere with your ability to get your job done?

Significantly interferes	Interferes	Interferes a little	Neither enhances nor interferes	Enhances a little	Enhances	Significantly enhances
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Thermal Comfort

Which of the following **CAN** you **personally adjust or control** in your workspace?"

(Check all that apply)

- ☐ window blinds
- ☐ thermostat
- ☐ lighting above my workspace
- ☐ adjustable floor air vent (diffuser)
- ☐ door to interior space
- ☐ door to exterior space
- ☐ other

How do you feel about the **temperature** in your workspace?

Very dissatisfied	Dissatisfied	Somewhat dissatisfied	Neither satisfied nor dissatisfied	Somewhat satisfied	Satisfied	Very satisfied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

You have said that you are dissatisfied with the **temperature** in your workspace. Which of the following contribute to your dissatisfaction?

In **warm/ hot weather**, the temperature in your workspace is....

(Check all that apply.)

- ☐ Often too hot
- ☐ Often too cold

In **warm/ hot weather**...

(Check all that apply.)

- ☐ Your hands are too cold
- ☐ Your feet are too cold
- ☐ Other

In **cool/ cold weather**, the temperature in your workspace is...

(Check all that apply.)

- ☐ Often too hot
- ☐ Often too cold

In **cool/ cold weather...**

(Check all that apply)

☐ Your hands are too cold

☐ Your feet are too cold

☐ Other

When is this most often a problem?

(Check all that apply.)

☐ Morning (before 11am)

☐ Mid- day (11am - 2pm)

☐ Afternoon (2pm - 5pm)

☐ Evening (after 5pm)

☐ Weekends/ holidays

☐ Monday mornings

☐ No particular time

☐ Other

Overall, does your **thermal comfort** in your workspace **enhance or interfere** with your ability to get your job done?

Significantly interferes	Interferes	Interferes a little	Neither enhances nor interferes	Enhances a little	Enhances	Significantly enhances
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Air Quality

How do you **feel** about the **air quality** in your workspace?

			Neither satisfied nor			
Very dissatisfied	Dissatisfied	Somewhat dissatisfied	dissatisfied	Somewhat satisfied	Satisfied	Very Satisfied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

You have said you are dissatisfied with the **air quality** in your workspace. Please rate the level of each of the following problems:

	Major problem	A problem	Minor problem	Not a problem
Air is stuffy/ stale	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air is not clean	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air smells bad (odors)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

You have said that there is an **odor problem**. Which of the following contribute to the problem?

(Check all that apply.)

- ☐ Photocopies
- ☐ Printers
- ☐ Food
- ☐ Carpet or furniture
- ☐ Other people
- ☐ Perfume
- ☐ Cleaning products
- ☐ Outside sources (car exhaust, smog)
- ☐ Other

Please describe any other **issues** related to the **air quality** in your workspace that are important to you.

Overall, does the **air quality** in your workspace **enhance or interfere** with your ability to get your job done?

			Neither enhances nor interferes				
Significantly interferes	Interferes	Interferes a little		Enhances a little	Enhances	Significantly enhances	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Lighting

Which of the following **CAN** you **personally adjust or control** in your workspace?"

(check all that apply)

- ☐ Light switch
- ☐ Light dimmer
- ☐ Window blinds or shades
- ☐ Desk (task) light
- ☐ None of the above
- ☐ Other:

How do you **feel** about the...

			Neither satisfied nor dissatisfied				
Very dissatisfied	Dissatisfied	Somewhat dissatisfied		Somewhat satisfied	Satisfied	Very satisfied	
amount of light in your workspace	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

visual
comfort of
the lighting
(e.g., glare,
reflections,
contrast)

☐
☐
☐
☐
☐
☐
☐

the amount
of daylight
in your
workspace

☐
☐
☐
☐
☐
☐
☐

You have said that you are dissatisfied with the **lighting** in your workspace. Which of the following contribute your dissatisfaction?

(Check all that apply.)

- ☐ too dark
- ☐ too bright
- ☐ not enough daylight
- ☐ too much daylight
- ☐ not enough electric lighting
- ☐ electric lighting flickers
- ☐ electric lighting is an undesirable color
- ☐ no task lighting
- ☐ reflections in the computer screen
- ☐ shadows on the workspace
- ☐ other

Overall, does the **lighting** quality **enhance or interfere** with your ability to get your job done?

			Neither enhances nor interferes			
Significantly interferes	Interferes	a little		Enhances	Enhances	Significantly enhances



Please describe any **other issues** related to **lighting** that are important to you.

Views

How do you **feel** about your **access to a window view**?

Very dissatisfied	Dissatisfied	Somewhat dissatisfied	Neither satisfied nor dissatisfied	Somewhat satisfied	Satisfied	Very satisfied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Cleanliness and Maintenance

How do you **feel** about the...

	Very dissatisfied	Dissatisfied	Somewhat dissatisfied	Neither satisfied nor dissatisfied	Somewhat satisfied	Satisfied	Very satisfied
cleaning service provided for your workspace	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
general maintenance of the building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
trash and recycling program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

You have told us that you are dissatisfied with the **cleaning service provided** for your workspace. How often do you have significant problems?

- ☐ Always
- ☐ Often
- ☐ Sometimes
- ☐ Rarely
- ☐ Never
- ☐ Don't know/ no opinion

Which of the following contributes to **dissatisfaction**?

(Check all that apply.)

- ☐ surface dust on work surfaces close to you
- ☐ surface dust on other surfaces you might touch
- ☐ surface dust on surfaces difficult to reach
- ☐ spills and debris
- ☐ dirty floors
- ☐ requirement to empty your own trash
- ☐ trash can are not emptied overnight
- ☐ trash cans get too full during the day
- ☐ trash cans are a significant source of odor
- ☐ bathrooms frequently don't have necessary paper products
- ☐ bathroom sink surfaces are frequently wet
- ☐ bathroom soap dispensers are frequently empty
- ☐ refrigerators are not cleaned properly
- ☐ microwaves are not cleaned properly

- ☐ Town Center sink surfaces are frequently dirty
- ☐ Town Center frequently has dirty dishes in the sink
- ☐ furniture is not clean
- ☐ elevator cars are not clean
- ☐ other

Please describe any **other issues** related to **cleaning and maintenance** that are important to you.

Security

How do you **feel** about the **security**...

	Very dissatisfied	Dissatisfied	Somewhat dissatisfied	Neither satisfied nor dissatisfied	Somewhat satisfied	Satisfied	Very satisfied
of your personal belongings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
of your confidential written materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Campus

How do you **feel** about the...

Neither
satisfied

	Very dissatisfied	Dissatisfied	Somewhat dissatisfied	nor dissatisfied	Somewhat satisfied	Satisfied	Very satisfied
amenities nearby	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
transportation options nearby	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Thank you for completing this survey!

Powered by Qualtrics