

Appendix C: iKNOW-PD Meeting Agendas

Date	Agenda Topics
Spring 2017	Discussion of potential projects with management and knowledge broker
September 2017	Electronic survey (Survey 1) sent to and completed by staff
February 2018	<ul style="list-style-type: none"> • Introduction • Establish ground rules • What is KT? • Project introduction • Review Survey 1 results • Review possible outcome assessment battery items
March 2018	<ul style="list-style-type: none"> • Review of iKNOW-PD project • Review Survey 2 (assessment item) results • Select outcome measures for inclusion in research study
April 2018	<ul style="list-style-type: none"> • Update on all progress • Review ongoing administrative tasks • Demonstration of selected outcome measures for inclusion in research study
June 2018	<ul style="list-style-type: none"> • Update on all progress • Review of current outcome measures • Review of PDQ-8 and FOG outcome measures
July 2018	<ul style="list-style-type: none"> • Update on all progress • Review of current outcome measures • Review of PDQ-8 and FOG outcome measures
August 2018	<ul style="list-style-type: none"> • Update on all progress • Review of current outcome measures • Discussion of balance and balance training
September 2018	<ul style="list-style-type: none"> • Update on all progress • Review of current outcome measures • Discussion on dual tasking and interventions
October 2018	<ul style="list-style-type: none"> • Update on all progress • Review of all outcome measures used in research project • Review of overall research project participation
November 2018	<ul style="list-style-type: none"> • Update on all progress • Discussion on intensity level during therapy treatment

December 2018	Focus group interviews completed
Winter 2019	Working on getting MOA to complete chart audits
May 2019	MOA completed and charts pulled
July 2019	Chart review completed and audit results shared with staff