

Facilitation Fidelity Assessment Tool: Brothers for Life

NGO:		
BFL Session Name:		
Place:	Date:	Time:
Number of Participants:		
Group Facilitator(s):		
Evaluator:		
Scores should range from 1 to 3 (1= not at all satisfactory, 3= completely satisfactory)		
Criteria	SCORE	Comments
1. SET UP & INTRODUCTION OF SESSION		
Facilitator(s) arrive half an hour before start time		
Facilitator(s) arrange the space as best as possible given constraints (seats or mats set up in a circle, etc.)		
Facilitator(s) well prepared with necessary flipchart paper, markers, copy paper, etc.		
Facilitator(s) welcome and greet participants warmly		
Facilitator(s) introduce themselves to the group		
Facilitator(s) clearly introduce the discussion topics for the day		
Total SET UP & INTRODUCTION score (maximum 18)		
2. REFLECTION (If it is the first BFL session that is being observed, skip the REFLECTION section)		
Ask participants what they remember from the prior session		
Ask participants if they have any questions from the prior session		
Ask participants if they shared anything they learned in the prior session with others		
Ask participants if/how they applied learnings from the previous session in their life		
Ask participants for feedback on the prior session (what went well, what could be improved)		
Total REFLECTION score (maximum 15)		
3. SKILLED MANAGEMENT OF PROCESS		
Facilitates session as an interactive discussion, not a lecture		
Allows participants to actively problem-solve (brainstorming)		
Asks questions that generate participation		
Motivates the quiet men to participate		
Does not allow one person to dominate the discussion		
Manages sensitive subjects to keep the discussion on track and respectful		
Effectively integrates late-comers		
If the session has two facilitators, co-facilitators are respectful towards each other and work well together		
Manages time to cover all content		
Ends on time, unless men agree to stay later		
Total MANAGEMENT score (maximum 30)		

4. SKILLED FACILITATION OF DISCUSSION		
Demonstrates familiarity of content /module (did not read from BFL manual)		
Guides discussion and corrects any misinformation		
Answers questions correctly		
Gives clear instructions and uses appropriate language (clear, loud enough, etc.)		
Breaks down key concepts and summarizes key points		
Asks if there are questions and clarifies as needed		
Asks participants to recap key messages		
Makes fluid transitions between topics		
Total FACILITATION score (maximum 24)		
5. USING LISTENING & LEARNING, BUILDING CONFIDENCE & GIVING SUPPORT SKILLS		
Uses helpful non-verbal communication (<i>Keep your head level with participants, pay attention, keep eye contact, remove barriers such as table</i>)		
Uses responses and gestures that show interest		
Asks questions that allows participants to give detailed responses		
Listens to participants' concerns		
Reflects back and synthesizes what participants say		
Does not express his own biases		
Recognizes and praises what participants are doing correctly		
Uses simple language		
Makes one or two suggestions, not commands		
Total LISTENING & LEARNING score (maximum 27)		
6. MOTIVATE CONTINUED PARTICIPATION		
Facilitator(s) thank participants		
Facilitator(s) encourage participants to attend the next meeting by emphasizing the importance of attending all sessions		
Reminds participants of the place, date, and time of the next meeting		
Total MOTIVATION score (maximum 9)		
7. COMPLETION AND SUBMISSION OF DOCUMENTATION		
Complete and submit attendance form		
Complete and submit module feedback form		
Total DOCUMENTATION score (maximum 6)		
TOTAL SCORE: BFL Facilitation Fidelity (of 114 possible points for first session, 129 possible points for later sessions)		

Content Fidelity Assessment Tool: Brothers for Life

Add a check mark in the YES or NO column for each item based on how the session goes. Add up the total number of YES responses to produce the score for each module. Add any additional comments on how the session went.

Module 1: Men and Sexuality	YES	NO
Discussed the difference between sex and sexuality		
Discussed the dimensions of sexuality		
Discussed gender roles		
Discussed the intersection between gender roles and health		
Discussed genital organs		
Discussed family planning		
SCORE MODULE 1 (total "YES" responses)		
Comments on Module 1:		
Module 2: Men as Lovers	YES	NO
Discussed gender roles and relationships with sexual partners		
Discussed how to improve relationships with sexual partners		
Discussed partner communication		
Discussed mutual respect among sexual partners		
Discussed causes of intimate partner/gender-based violence		
Discussed types of intimate partner/gender-based violence		
Discussed consequences of intimate partner/gender-based violence		
Discussed strategies for preventing intimate partner/gender-based violence		
SCORE MODULE 2 (total "YES" responses)		
Comments on Module 2:		
Module 3: Responsible men prevent HIV and get tested	YES	NO
Discussed HIV myths and facts		
Discussed modes of transmission of HIV		
Discussed risky behaviors		
Discussed individual risk		
Discussed condom use		
Discussed condom negotiation		
Discussed advantages of HIV testing		
Discussed process of HIV testing and HIV test results		
Discussed sharing of HIV status		
Discussed living with HIV		
SCORE MODULE 3 (total "YES" responses)		

Comments on Module 3:		
Module 4: Responsible men adhere to treatment	YES	NO
Discussed disclosure of HIV status		
Discussed CD4 cells		
Discussed viral load and viral suppression		
Discussed when and how to start treatment		
Discussed the importance of adherence		
Discussed living positively with HIV		
SCORE MODULE 4 (total "YES" responses)		
Comments on Module 4:		
Module 5: Men manage their life	YES	NO
Discussed nutrition		
Discussed exercise		
Discussed alcohol		
Discussed drugs		
Discussed specific health ailments (like diabetes, hypertension, cancer, etc.)		
Discussed money management		
SCORE MODULE 5 (total "YES" responses)		
Comments on Module 5:		
TOTAL SCORE: BFL Content Fidelity (of __ possible points)		
OVERALL FACILITATION AND CONTENT FIDELITY SCORE		